RECRUITMENT OF ASSISTANT PROFESSORS

POST-DOCTORAL FELLOWS & ADMINISTRATIVE MANAGER

Tata Institute of Social Sciences

HYDERABAD

MAY 2014
Recruitment of Faculty for TISS Hyderabad:

TISS invites applications for faculty positions for its Hyderabad campus from scholars located within and outside the country. The search is for scholars with strong desire to come together to build a world-class academic institution to facilitate creation of people resources, perspectives and knowledge base to aid fundamental transformation of life condition of the people. Selected individuals are expected to be located in Hyderabad and contribute to the design and delivery of new academic programmes, conduct research in Andhra Pradesh and other states of India, work in collaboration with state agencies, industry, civil society groups and social movements; actively engage in training programs and publish research papers/books.

It is proposed to recruit individuals to fill the following positions:

1. Assistant Professor – Two positions (with at least two years of post doctoral teaching and research experience with strong publications record)

2. Post Doctoral Fellows – Two (Ph.D. degree conferred with publications) and

3. Administrative and Academic Manager

Description of Applicant Profiles:

TISS Hyderabad is looking for individuals with a strong base in disciplinary fields and with demonstrated ability in inter and trans-disciplinary fields of research. Individuals with the following disciplinary backgrounds and research experience in inter-disciplinary areas like Agriculture, Public Policy, Education, Women’s Studies, Development Studies with strong expertise in quantitative and/or qualitative research are encouraged to apply to an appropriate position as indicated above.

1. Economists:
   Applicants should have PhD degree in Economics and teaching/research record in Economics of Public Policy. It is essential to have a demonstrable research work in application of econometric analysis to public policy issues. Candidate selected to fill this position is expected to teach courses like – Development Economics, Impact Evaluation; Economics of Public Policy and Public Economics.

2. Sociologist/Anthropologist
   Applicants should have PhD degree in Sociology/Anthropology of Public Policy with a demonstrable research experience at the intersection of Public Policy and Sociology and politics of urban transformation/culture and public policy/social movements and civil society. Candidate selected to fill this position is expected to teach courses like: Introduction to Public Policy; Civil Society, New Social Movements and Public Policy.
3. Political Science & Legal expertise

Applicants should have PhD degree in Political Science and/or Socio-legal Studies with demonstrated teaching and research experience in teaching of Political Science and law courses.

4. Development Economist:

Applicants should have a PhD degree in Development Economics and a demonstratable research experience in the subject with strong quantitative research methods experience. Candidate selected to fill this position is expected to Contemporary Indian Economy; Development Economics and courses in Quantitative Research Methods across programmes.

The eligibility details are as follows:

1. Assistant Professor (2 positions)

i) Good academic record with at least 55% of the marks or an equivalent grade of ‘B’ in the 7 point scale with letter grades O, A, B, C, D, E and F at the Master's Degree level, in the relevant subject from an Indian University, or an equivalent degree from an accredited foreign university.

ii) A relaxation of 5% will be provided from 55% to 50% of the marks at the Master’s level for the SC/ST category candidates, and to the Ph.D. Degree holders who have passed their Master’s Degree prior to 19th September 1991.

iii) Only candidates with PhD and at least two years of post doctoral work experience or research experience and publications are encouraged to apply. Candidates, who are, or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor.

2. Post Doctoral Fellow (2 positions):

Fresh candidates who have acquired Ph. D. in social sciences and inter-disciplinary fields and fit the descriptions given above, will be recruited through a process of selection. Only individuals who completed their viva-voce will be considered for the Pot-Doctoral Fellows. Post-doctoral applicants will have to prepare a 1000 word proposal on what they wish to work on during the period of the Fellowship. PDFs are also expected to contribute to teaching besides pursuing research work. The term for the Fellowship is one year, which is renewable for another year.
About the Positions:

All positions are initially offered for a period of 2 years with an option of gaining permanent status based on performance during or at the end of the contract period and the availability of UGC positions in the current and forthcoming Plan periods. Performance is reviewed each year. TISS follows 6th Pay scales, provides health cover for the individual and family.

Assistant Professor will receive a consolidated salary of Rs. 55000 per month and will receive medical insurance.

Postdoctoral Fellow will receive a consolidated Fellowship of Rs. 40,000 p.m; medical cover for the individual and an annual contingency of Rs. 20,000 will be provided.

Individuals are encouraged to apply online. Individuals who are currently in employment may please indicate their current status and preparedness to join within a notice of two to three months.

Shortlisted candidates for all positions will be invited to make a presentation, interact with a Panel of faculty members and take a formal interview by early June 2014. The date and venue of the interviews will be intimated. Individuals selected will be expected to join by end of June or early July 2014 in order to begin contribution to academic programmes by July 2014.

Recruitment of Administrative & Academic Manager

TISS invites application for the position of Administrative and Academic Manager for its Hyderabad campus from eligible candidates. Selected individuals are expected to be located in Hyderabad and contribute to the smooth conduct of academic and research programmes of TISS Hyderabad.

The position is initially offered for a period of 2 years with an option of gaining permanent status based on performance during or at the end of the contract period, subject to the availability of UGC positions in the current and forthcoming Plan periods. Performance is reviewed each year and the contract is renewed on annual basis.

Candidates who wish to apply should be Post Graduates in any discipline including Management with an additional qualification or a sound hands-on experience in working with computers, especially in Office software like Word processor, Excel, PowerPoint etc.

The candidates should have a minimum experience of three years that include dealing with admissions, conducting examinations, compilation of results, correspondence with the faculty, staff, parents, other institutions etc., and day-to-day administration.

Good drafting skills in English and ability to speak in English, Hindi and Telugu are essential.

Salary: Rs. 35,000 consolidated salary.

Fill in an online application. Individuals who are currently in employment may please indicate their current status and preparedness to join by end of July 2014.
APPLICATION INFORMATION

Please log in to http://recruitment.tiss.edu to apply. The online form is generic and applicable for all positions and campuses. Please choose to fill all the mandatory fields.

Online Application will be accepted till 30th May, 2014 upto 5pm IST. Intimation to short listed candidates will take place by 5th June, 2014. Interviews will be conducted between 9th and 12th June, 2014 in Hyderabad.

All General and OBC candidates are expected to pay Rs. 520 per position either through the payment gateway or through a bank challan.

Payment gateway: Candidates paying through payment gateway have to pay Rs 520 per position.

Bank challan: Candidates paying through cash have to pay Rs 500 per position.

1. Candidates will have to download the challan from "Download Challan" link in the online application form.

2. Click the "Print Challan" button at the bottom of the page to print the challan.

3. Deposit the cash amount along with the printed challan in the nearest SBI branch. The bank will give back two parts of the challan (Candidate Copy and TISS Copy) along with bank seal, signature and SBI journal number. Scan the “TISS Copy” of the challan.

4. Login to the online application website again. Click on 'Add/Edit SBI Journal Number' in the table below. You will see a text box to enter the SBI Journal Number. Enter the journal number written on your challan by the SBI bank official, upload the TISS copy of challan and click 'Upload file'.

5. Preserve the “Candidate Copy” of the challan till the Recruitment process gets over.

Candidates applying for Assistant Professor and Post-doctoral Fellowship are expected to send two recent publications or writing samples as a PDF via an email to tisshyd@tiss.edu. These papers may please be mailed after completion of the submission of the online application.

Place on the subject line – Your name – Assistant Professor position or 
Your name – Post-doctoral Fellow position

All queries pertaining to these positions may be written to tisshyd@tiss.edu

Registrar
Tata Institute of Social Sciences,
Mumbai.

6th May 2014.