Tata Institute of Social Sciences
The Global Fund to fight AIDS TB & Malaria
Round 7, HIV/AIDS Counselling Programme-Saksham
Sion-Trombay Road, Deonar
Mumbai-400088

Name of the Post : Research Officer
No. of Post : 01
Location : Mumbai
Last Date : July 31, 2014
Email : hr.gfatm1@gmail.com
Remuneration CTC: Rs 50,000/- per month
Tenure : Till March 31, 2015

Tata Institute of Social Sciences (TISS) is the Principal Recipient (PR) for ‘The Global Fund to fight AIDS, TB & Malaria, Round 7, HIV/AIDS Counselling Programme- Saksham’. This project strives to strengthen human capacities of the national health system to undertake quality counselling for HIV and thereby support the HIV prevention, care and support objectives of the National AIDS Control Program (NACP), through measurable impact. For more information on Saksham, kindly visit the website www.tissgfatmr7.com.

The Research Officer will report to the Research & Documentation Manager, Saksham. The roles and responsibilities for the position are detailed as below:

- Assist the Research & Documentation Manager in strategic decision making in relation to research design and implementation
- Review of literature on various aspects of HIV/AIDS counselling and related with research project understanding
- Assist the research projects in terms of data collection, analysis and report writing
- Liaison with different stakeholders for day to day implementation of research projects
- Undertake field visits as per the research requirements
- Assist in any other research work needed with day to day functioning of the unit
- Any other task assigned by Research & Documentation Manager or National Programme Director, Saksham.

Experience: 4-5 years of working experience in research project(s).

Essential skills:
- Quantitative & qualitative analysis
- Use of SPSS/Excel

Desirable skills:
- Experience in the field of HIV/AIDS will be preferred.

Application Procedure

Please send by e-mail to hr.gfatm1@gmail.com along with the following subject line as ‘Research Officer’
1. A Cover Letter
2. Your updated Curriculum Vitae with your academic record and experience

*********** Only those short-listed for interview will be contacted. ***********